

Sample for cost breakdown

Items (Scope of Work)	Unit Cost (by Bidder)			SUM (by Bidder)
1. Fee for Manpower				0
Class A (Director, or eq.)		x	days =	0
Class B (Senior Manager, or eq.)		x	days =	0
Class C (Manager, Engineer, or eq.)		x	days =	0
Class D (Technical Officer, or eq.)		x	days =	0
Class E (Secretary, or eq.)		x	days =	0
Note. Manpower breakdown per work shall be shown in a separate table				
2. Project Expense				0
2-1 Inception meeting <1 day>				0
(1) Online meeting preparation		x	Set =	0
(2) Fee for online meeting platform service				0
2-2 Seminars				0
2-2-1 On-site Dissemination Seminars (On-site) <4 times>				0
(1) Transportation(flight ticket, taxi, etc.)		x	Set =	0
(2) Per diem / accommodation fee				0
(3) Printing, Binding, Banner				0
2-2-2 Comprehensive Seminar for Building (Online) <once>				0
(1) Online meeting preparation		x	Set =	0
2-3 Diagnosis and related meetings				0
2-3-1 CN Diagnosis <6 times>				0
(Including online diagnosis <once>)				
(1) Transportation(flight ticket, taxi, etc.)		x	Set =	0
(2) Per diem / accommodation fee				0
(3) Printing, Binding, Banner				0
2-3-2 Start-up Meeting <3 times>				0
(1) Online meeting preparation		x	Set =	0
2-3-3 Follow-up Meeting <5 times>				0
(1) Online meeting preparation		x	Set =	0
2-3-4 CN diagnosis Interim check meeting (Online) <two times>				0
(Including Online Seminar for Industry <once>)				
(1) Online meeting preparation		x	Set =	0
2-4 ECAPs				0
2-4-1 ECAP39 (Building) <5 days>				0
(Including Comprehensive Seminar for Industry)				
(1) Travel expense (flight ticket, taxi, etc.)		x	Set =	0
(2) Per diem / accommodation fee				0
2-4-2 ECAP40 (Industry) <5 days>				0
(1) Travel expense (flight ticket, taxi, etc.)		x	Set =	0
(2) Per diem / accommodation fee				0
2-4 Summary & Post meeting (Hybrid) <2 days>				0
(1) Hybrid Meeting preparation		x	Set =	0
(2) Venue fee / Meeting package				0
(3) Transportation(flight ticket, taxi, etc.)				0
(4) Per diem / accommodation fee				0
(5) Printing, Binding, Banner				0
3. Overhead (10%)				0
Total Cost				0

