Sample for cost breakdown

Items (Scope of Work)	Unit Cost (by Bidder)					SUM (by Bidder)
1. Fee for Manpower					**0**	**0**
Calss A (Director, or eq.)		×		days	=	0	
Class B (Senior Manager, or eq.)		×		days	=	0	
Class C (Manager, Engineer, or eq.)		×		days	=	0	
Class D (Technical Officer, or eq.)		×		days	=	0	
Class E (Secretary, or eq.)		×		days	=	0	
Note. Manpower breakdown per work shall be shown in a separate table						
2. Project Expense						**0**
2-1 Inception meeting <2 days>					**0**	
(1) Hybrid Meeting preparation		×		Set	=	0	
(2) Venue fee / Meeting package						
(3) Transportation(flight ticket, taxi, etc.)						
(4) Per diem / accommodation fee						
(5) Printing, Binding, Banner						
						0
2-2 Scheme 4 Program						
2-2-1 Coordination meeting for CSM utilization (Online) <once>					**0**	
(1)		×		Set	=	0	
						0
2-2-2 CSM Trial Run (Online) <3 times>					**0**	
(1)		×		Set	=	0	
						0
2-2-3 Dissemination seminar for CSM Trial Run <once>					**0**	
(1) Transportation(flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
(3) Printing, Binding, Banner						
						0
2-2-4 Decision-making meeting for CSM utilization (Online) <once>					**0**	
(1)		×		Set	=	0	
						0
2-2-5 ECAP38 (AM Trial Run) <5 days>					**0**	
(1) Travel expense (flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
						0
2-2-6 Online workshop <once>					**0**	
(1)		×		Set	=	0	
						0
2-3 Scheme 5 Program						
2-3-1 Start-up meeting <3 times>					**0**	
(1) Transportation(flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
(3) Printing, Binding, Banner						
						0
2-3-2 CN diagnosis <4 times>					**0**	
(1) Transportation(flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
(3) Printing, Binding, Banner						
						0
2-3-3 Interim check meeting for CN diagnosis (Online) <once>					**0**	
(1)		×		Set	=	0	
						0
2-3-4 ECAP36 (Building) <5 days>					**0**	
(1) Travel expense (flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
						0
2-3-5 ECAP37 (Industry/Transportation) <5 days>					**0**	
(1) Travel expense (flight ticket, taxi, etc.)		×		Set	=	0	
(2) Per diem / accommodation fee						
						0
2-4 Summary & Post meeting <2 days>					**0**	
(1) Hybrid Meeting preparation		×		Set	=	0	
(2) Venue fee / Meeting package						
(3) Transportation(flight ticket, taxi, etc.)						
(4) Per diem / accommodation fee						
(5) Printing, Binding, Banner						
						0
3. Overhead (10%)						**0**
Total Cost						**0**

| | Manpower breakdown per work | | | | | | | | | | | | | | | | Total mandays |
| | Inception meeting <2 days> | Scheme 4 | | | | | | Scheme 5 | | | | | Summary & Post meeting <2 days> | Research, etc. | General Administration | |
		Coordination meeting for CSM utilization (Online) <once>	CSM Trial Run (Online) <3 times>	Dissemination seminars for CSM Trial Run <once>	Decision-making meeting for CSM utilization (Online) <once>	ECAP38 (AM Trial Run) <5 days>	Online Workshop <once>	Start-up Meeting <3 times>	CN diagnosis <4 times>	Interim Check Meeting for CN diagnosis (Online) <once>	ECAP36 (Building) <5 days>	ECAP37 (Industry/ Transportation) <5 days>				
Calss A (Director, or eq.)																
Class B (Senior Manager, or eq.)																
Class C (Manager, Engineer, or eq.)																
Class D (Technical Officer, or eq.)																
Class E (Secretary, or eq.)																